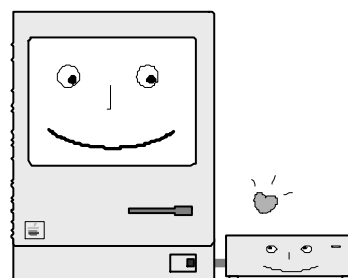


# Acceptable use of the internet at Birchley St. Mary's Primary School.



Reviewed July 2014



## Mission Statement

**St. Mary's School  
is a safe and happy place,  
where we follow Jesus by  
living, loving, learning  
and working together.**

**Our school family aims to understand and follow the example set by Jesus.**

We will achieve this by:

- Using the Archdiocesan syllabus to underpin all school policies and practices.
- Developing self respect and respect of others.
- Setting good examples of positive behaviour.

- Encouraging and rewarding honesty and integrity.
- Listening to each other.
- Enabling all to contribute.
- Enabling all to recognise their actions and resulting consequences.
- Providing quality opportunities for silent prayer and/or reflection.
- Facilitating opportunities for helping others.

**Our school family aims to fully develop the potential of everyone within our school community.**

We will achieve this by:

- Providing a broad, balanced and creative curriculum, accessible by all.
- Having rigorous and robust assessment procedures which drive teaching and learning.
- Seeking enrichment opportunities.
- Celebrating success and achievement at every level.

**Our school family aims to work together with our families and parish to be an integral part of the wider community.**

We will achieve this by:

- Actively seeking out opportunities to promote the school as part of the wider community.
- Actively seeking out opportunities to enrich the local and wider community
- By encouraging links with the parish and families
- Involving local community in school/parish events.
- Making effective use of visitors to enhance the children's learning.
- Developing means of communication e.g. newsletters, reports, parent evenings and websites.

## **Birchley St. Mary's Internet Privacy and Safety Policy**

We use the following rules to ensure the privacy and safety of our pupils when using the Internet & World Wide Web.

### **✓ *Use of a Filtered Service***

Access to the Internet is provided through a filtered service (websense security gateway) which is designed to filter out unsuitable material - this facility can only be disabled by St. Helens LA.

### **✓ *Supervision***

No filtering service is 100% effective, therefore all children's use of the Internet is supervised by an adult.

### **✓ *Planned Activities***

Use of the Internet is a planned activity. Aimless surfing is not allowed. Children are taught to use the Internet in response to a need e.g. a question which has arisen from work in class.

Websites are previewed by teachers and revisited to ensure that they are suitable for children's curriculum needs and ability levels.

Search engines are used selectively, using Google safe search. Teachers will choose the search engine and topic and discuss sensible search words which have been tried out beforehand.

Children will not engage in conversation or dialogue with other users on the Internet without permission or supervision from their teacher.

Children are only allowed to use the provided links by themselves. The free use of Search Engines, is not permitted, unless in the presence of a teacher or other adult in school.

Downloading of files is restricted to staff, or children under supervision.

✓ **School Website**

On our School Website:

- Children are only referred to by their first names.
- Any images of children will not be labeled with their name.
- Children and teachers will not reveal their personal details, home addresses or telephone numbers on the website.
- Children do not have individual e-mail addresses.
- Website links selected by teachers may be put on the website for pupils to access outside of school - sites will be previewed and checked regularly.
- Online communication between staff and pupils is not permitted.

**NB. Pupils' photographs may be published subject to the strict safeguards listed above. If you have any concerns / objections please contact the school. All pupils must have parental permission before their photographs can be published on the school's website.**

# INTERNET SAFETY RULES

- On the network, I will only use my own login username and password.
- I will not look at, change or delete other people's work/files.
- I will ask permission before entering any website, unless my teacher has already approved that site.
- I will only send e-mail which my teacher has approved. I will make sure that the messages I send are polite and sensible.
- When sending e-mail I will not give my name, address or phone number or arrange to meet anyone.
- I understand that I am not allowed to enter Internet Chat Rooms while using school computers.
- If I see anything I am unhappy with or I receive messages I do not like, I will tell a teacher immediately.
- I understand that if I deliberately break these rules I could be stopped from using the Internet.

• Pupil's Signature \_\_\_\_\_

Class \_\_\_\_\_

