



St. Mary's Birchley Catholic Primary School Governing Body

In England, Wales and Northern Ireland, every state school has a governing body, consisting of specified numbers of various categories of governors depending on the type and size of school.

St Mary's Birchley Catholic Primary School is a voluntary aided school in the Trusteeship of the Archdiocese of Liverpool. The composition of the school governing body is summarized in the following table:

Category of Governor	No. of Governors in category
Foundation	7
Parent	2
Head teacher	1
Staff (elected staff governor)	1
Local Authority (nominated by the local authority and appointed by the Governing Body)	1
Co-opted	0
Total size of Governing Body	12

The total number of governors on the school governing body is 12 and the term of office for every governor is 4 years from the date of appointment.

Governors are volunteers who have an important part to play in working with the school, providing strategic leadership and accountability to ensure that the school delivers a good quality education. Governors appoint the head teacher and deputy head teacher. It is governors who hold the main responsibility for finance in the school, and it is governors who work with the head teacher to make the tough decisions about balancing resources.

Each individual governor is a member of a governing board, which is established in law as a corporate body. Individual governors may not act independently of the rest of the governing body; decisions are the joint responsibility of the governing body.

The head teacher is responsible for the internal organization, management and control of the school and the implementation of the strategic framework established by the governing body. Working together with the head teacher, the key functions of the governing body are to:

- set the aims and objectives for the school
- set the policies for achieving those aims and objectives
- set the targets for achieving those aims and objectives
- monitor and evaluate the progress the school is making towards achievement of its aims and objectives
- hold the head teacher to account for a school's performance
- make sure the school's budget is properly managed
- be a source of challenge and support to the head teacher (a critical friend)



Serving Governors (October 2015)

Name	Category of Governor	Date Appointed	Term of Office	Appointed By	Business, pecuniary or material interests
Mr. Wayne Leatherbarrow	L A Governor. Chair of Governors	20.05.2013	19.05.2017	Governing body (on recommendation of LA)	Wife employed at school in non-teaching capacity (Clerical Officer)
Mrs. Melanie Snowdon	Foundation Governor Vice Chair of Governors	13.11.2012	12.11.2016	The Archbishop of Liverpool	
Mrs. Claire Cropper	Head teacher	n/a	n/a	Automatically a member by virtue of office	Employee
Rev. Father. Bernard Jackson	Foundation Governor	09.03.2013	08.03.2017	The Archbishop of Liverpool	
Mrs. Claire Clark	Foundation Governor	01.12.2011	30.11.2015	The Archbishop of Liverpool	
Mrs. Jenny Dwyer	Foundation Governor	22.07.2013	21.07.2017	The Archbishop of Liverpool	
Mr. John Andrew McDonald	Foundation Governor	25.08.2015	24.08.2019	The Archbishop of Liverpool	
<i>Vacancy</i>	Foundation Governor			The Archbishop of Liverpool	
<i>Vacancy</i>	Foundation Governor			The Archbishop of Liverpool	
Mrs. Melanie Lawley	Parent Governor	01.07.2013	30.06.2017	Elected by Parents	
<i>Vacancy</i>	Parent Governor			Elected by Parents	
Mrs. Bridget Hrabowenskyj	Staff Governor	13.11.2013	12.11.2017	Elected by School Staff	Employee
Associates					
Mrs. Andrea Hymers (Deputy Head teacher)	Associate Member (No voting rights)	06.02.2014	05.02.2014	Governing Body	Employee
Mrs. Jane Talbot-Davies (Assistant Head teacher)	Associate Member (No voting rights)	06.02.2014	05.02.2014	Governing Body	Employee



Serving Governors (October 2015)

					
Mrs. Claire Cropper	Mr. Wayne Leatherbarow	Mrs. Melanie Snowdon	Father Bernard Jackson	Mrs. Melanie Lawley	Mrs. Jenny Dwyer
					
Mrs. Claire Clark	M.r Andrew McDonald	Mrs. Bridget Hrabowenskyj	Vacancy Parent Governor	Vacancy Foundation Governor	Vacancy Foundation Governor



Governors who have served at any point over the last 12 months (October 2015)

Name	Category of Governor	Date Appointed	Term of Office	Appointed By	Date stepped down
Dr. Kevin Simms	Foundation Governor	09.03.2015	08.04.2015	The Archbishop of Liverpool	31.07.2015
Mrs. Christine McDonnell	Foundation Governor	01.12.2011	30.11.2015	The Archbishop of Liverpool	31.07.2015
Mrs. Catherine Hankin	Staff Governor	06.02.2014	05.02.2018	Elected by School Staff	07.10.2015

Nominated Governors (October 2015)

Governors' Forum	Mrs. C Clark/ Mrs J Dwyer
Literacy Governor	Mr. A McDonald
Numeracy Governor	Mr. W Leatherbarrow
RE Governor	Reverend B Jackson
Safeguarding & Looked After Children	Mrs. M Lawley
Link Governor	Mrs. C Clark/ Mrs J Dwyer
Health & Wellbeing Governor	Mr. W Leatherbarrow
Special Needs Governor	Mrs. M Lawley
Equalities Governor	Mrs. M Lawley
ICT Governor	Mrs. J Dwyer



Committee Structures (October 2015)

Curriculum Committee

Mr W Leatherbarrow (Chair)
Mrs C Cropper
Mrs M Lawley
Mrs C Clark
Mrs J Dwyer
Mrs B Hrabowenskyj
New Governor TBC
Quorum: Any 4 Governors

Finance Committee

Mr W Leatherbarrow (Chair)
Mrs C Cropper
Mrs M Snowdon
Mrs C Clark
Mrs M Lawley
Mr A McDonald
Mrs Hrabowenskyj
Quorum: Any 3 Governors

Personnel Committee

Mr W Leatherbarrow (Chair)
Mrs C Cropper
Mrs C Clark
Mrs J Dwyer
Rev. Father B Jackson
Mrs M Snowdon
New Governor TBC
Quorum: Any 4 Governors

Premises, Health & Safety Committee

Mrs M Lawley (Chair)
Mrs C Cropper
Rev. Father B Jackson
Mrs B Hrabowenskyj
New Governor TBC
Quorum: Any 4 Governors

ABC Committee

Mrs C Cropper
Rev. Father B Jackson
Mrs C Hankin/Mrs K Dixon (staff)
New Governor TBC
New Governor TBC
Quorum: Any 3 Governors

Complaints Committee

Rev. Father B Jackson
Mrs C Clark
Mrs M Lawley
Mrs M Snowdon

Pupil Admissions Committee

Mrs C Cropper
Rev. Father B Jackson
Mr W Leatherbarrow

Pupil Welfare, Discipline & Exclusions

Mr W Leatherbarrow
Mrs M Lawley

Pay Committee

Mr W Leatherbarrow
Mrs C Clark
Mrs M Snowdon

Head Teacher Performance Review

Rev. Father B Jackson
Mr W Leatherbarrow

Salary Appeals Committee

Mr W Leatherbarrow
Mrs C Clark
Mrs J Dwyer

Staff Discipline Appeals Committee

Mr W Leatherbarrow
Mrs C Clark
Mrs J Dwyer



Attendance Records (October 2014 – October 2015)

	Date of Meeting	Claire Cropper	Andrea Hymers	Jane Talbot-Davies	Wayne Leatherbarrow	Father Bernard Jackson	Melanie Snowden	Kevin Simms	Jenny Dwyer	Claire Clark	Christine McDonnell	Andrew McDonald	Melanie Lawley	Briget Hrabowenskyj	Catherine Hankin
<i>(Membership)</i>															
Full Governing Body	23.09.2015	√	√	√	√	√	√	n/a	√	x	n/a	x	√	√	√
Full Governing Body	02.07.2015	√	x	√	√	√	√	√	√	√	x	n/a	x	√	x
Full Governing Body	24.06.2015	√	√	√	√	√	√	√	x	√	x	n/a	√	√	√
Full Governing Body	14.05.2015	√	√	√	√	√	√	√	√	√	√	n/a	√	√	√
Full Governing Body	07.05.2015	√	√	√	√	√	√	√	√	√	√	n/a	x	√	√
Full Governing Body	12.02.2015	√	√	√	√	√	√	√	x	√	√	n/a	√	√	√
Full Governing Body	27.11.2014	√	√	√	√	√	√	√	√	√	√	n/a	√	√	√
Full Governing Body	25.09.2014	√	√	√	√	√	√	√	√	√	√	n/a	√	√	√
<i>(Membership)</i>															
Head Teacher Performance Review	17.09.2015	√			√	√									
<i>(Membership)</i>															
Personnel Committee	08.10.2015	√	√		√	√	√		√	√	√				
Personnel Committee	13.01.2015	√	√		√	x	√		√	x					
Personnel Committee	20.10.2014	x	√		√	√	√		√	√					
<i>(Membership)</i>															
Curriculum Committee	15.06.2015	√	√	√	√				x	√			√	x	x
Curriculum Committee	19.01.2015	√	√	√	√				√	x			√	x	x
Curriculum Committee	10.11.2014	√	√	√	√				√	√			√	√	√
<i>(Membership)</i>															
Finance Committee	06.10.2015	√	√		√		x			x		√	√	√	
Finance Committee	16.06.2015	√	√		√		x			√		n/a	√	√	
Finance Committee	30.03.2015	√	√		√		√			√		n/a	√	√	
Finance Committee	22.01.2015	√	√		√		√			x		n/a	√	√	
Finance Committee	23.10.2014	√	x		√		√			√		n/a	x	x	

